



Klamath Community College Board of Education
7390 South Sixth Street * Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, February 24, 2026 6:00 PM

MINUTES

I. CALL TO ORDER

Chair DeCrans called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

Members Present: Raymond Holliday; Misty Buckley; Kate Marquez; Dave Jensen; Rejeana Jackson; and Kenneth DeCrans. A quorum was confirmed.

Members Absent: None.

Staff Present: Dr. Roberto Gutierrez, President; Jamie Jennings, Vice President; Gail Schull, Vice President; Denise Reid, Vice President; Joshua Guest, Executive Director; Shannon Childs, Secretary to the Board; Gerry O'Brien, staff; Peter Lawson, staff, and Kathleen Walker-Henderson (zoom).

Guests: Mark Stoller.

A moment of silence was held for Richard Harrington. It was shared that services will be on March 7th at 3 pm at the LDS Church on Alva.

II. SHOWCASE

Dr. Gutierrez invited VP Jennings to present on the Continuous Improvement and Innovation Committee (CIIC). VP Jennings presented and reviewed a PowerPoint, also highlighting the Program Review Guide and a Program Review from Mathematics. The PowerPoint included the definition CIIC, the membership list, programmatic assessment, instructional and non-instructional program review, and the program review rubric. It was shared that the CIIC is on the second rotation of the 5-year program review.

Trustee Marquez inquired what was found most frequently. VP Jennings shared that they involve grants much more than they used to. Those asks are now being tracked to identify needs that may be significant. Cross-systems are also reviewed for challenges, such as paperless admissions.

III. CONSENT AGENDA

- A. Board Minutes (Regular Meeting January 20, 2026)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

Chair DeCrans asked to modify the agenda. It would be the addition of an action item under X.A as a clerical clarification to Zone 5. It would be added as X.A.i for Zone 5 and X.A.ii for Zone 7.

Motion: Move to add an action item Clerical Clarification X.A.i and X.A.ii (as consent agenda and adoption of agenda as amended)

Motion by: Misty Buckley

Second by: Raymond Holliday

Discussion: None.

Public Comment: None.

Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.

Motion passed. Unanimous approval.

IV. ADOPTION OF AGENDA

This item was combined under III, Consent Agenda.

V. PRESIDENT REPORT

- a. Dr. Gutierrez asked VP Reid to give an update on the Childcare Learning Center and Cosmetology. VP Reid shared that construction on the Childcare Center is ongoing and moving along well. Inspections are going good and permits are being issued. Cosmetology has made it through the design process. Architectural plans are being reviewed. The program is on target to break ground by the end of May or early June.
- b. There is a problem with flight service in and out of the Klamath community, and it holds back the economy. KCC has a fast-growing aviation program and a strong partner, Pureflight. Dr. Gutierrez met with the City Manager and developed a plan that they took to the state legislature for consideration. Dr. Gutierrez shared that this is a city-led project to have air service in Klamath Falls. Handouts were shared on Klamath Collegiate Air, a business plan, project information, and the City Manager's statement to the state legislature. Trustee Marquez inquired about the hospital being a partner. Chair DeCrans shared that this is being considered in future planning if needed.

VI. ASKCC STUDENT REPORT

- a. The Food Pantry has packed 76 food bags in one month.
- b. ASKCC hosted a Town Hall event, offering food and gathering surveys.
- c. ASKCC hosted Mazama's student body on campus, working in groups and showing how the KCC student body works. Tours were given.
- d. A stress-free event was hosted at Boba Break on Washburn Way.

VII. STATE REPORT

- a. Trustee Marquez shared that the Oregon Community College Associate (OCCA) had a board meeting earlier this month. The Oregon legislature is also in session. Trustee Marquez reviewed four bills. The first bill requires the community colleges' Board of Education to have a non-voting student member on the board. KCC already has this in place. The second bill is regarding the board adopting a policy outlining how the institution will notify the campus when immigration authority is on school property. The third bill states that food and beverages are not considered prohibited financial gain for the Board and staff. The last bill is directing the Higher Education Coordinating Commission (HECC) to study the condition of Oregon's post-secondary education system and develop recommendations.
- b. OCCA will have a lunch and learn on February 26th, highlighting community college bachelor's of arts in nursing programs.
- c. The FAFSA was rewritten last year. The class of 2026 is outpacing last year in completing the FAFSA applications nationally.
- d. Trustee Marquez read out of the Hettinger Report regarding artificial intelligence (AI). Dr. Gutierrez shared that KCC has constant discussions and plans for AI.
- e. Trustee Marquez shared she may take a webinar that covers fundraising in hard times. Truss Marquez will forward to Mrs. Childs to share with the Board.

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VIII. FOUNDATION REPORT

- a. Director Lawson shared that the KCC Alumni Reunion event is on track for April 24, 2026. Sage Credit Union will be a headline sponsor.
- b. The Foundation was recently awarded \$6,000 from the Roundhouse Foundation to support the KCC Food Pantry in purchasing food.
- c. The Capital Campaign Committee to support the Childcare Learning Center has been established, and work is ongoing.
- d. Levi Clarey is the current committee chair for the Childcare Learning Center.

IX. PUBLIC PARTICIPATION

- A. Public Participation (Public comment 3 minutes per person)
 - None.

X. INFORMATIONAL AND ACTION ITEMS

A. Clerical Clarification

- i. Clerical Clarification on Zone 5 – **Action Item**

Chair DeCrans shared that the actual date for the Zone 5 position to run through was not specified. This needs to be re-motoned through June 2027. Chair DeCrans shared that Board of Education vacancies go on the ballot in odd-numbered years.

Motion: To appoint Rejeana Jackson to the Board of Education, Zone 5, through the May 2027 election cycle.

Motion by: Raymond Holliday

Second by: Misty Buckley

Discussion: None.

Public Comment: None.

Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.

Motion passed. Unanimous approval.

- ii. Zone 7 Board Member Appointment Process – **Information Item**

Chair DeCrans shared that the Zone 7 position is open. Chair DeCrans reviewed the process for applying and that interviews will take place at the April Board of Education Meeting. The newspaper announcement was read to the Board of Education.

B. New Market Tax Credit – **Information Item**

Dr. Gutierrez highlighted what was being presented and asked Director Lawson to present. Director Lawson reviewed a PowerPoint that shared information on the new market tax credit, where KCC is in the exploratory process, and what is next if KCC proceeds. There have been other community college who have done this and were successful.

Chair DeCrans asked what the rough estimate is of the big chunk. Director Lawson shared that his impression is that the college pays the interest. It was noted that the big chunk could not be paid off early. The seven years are involved in the structure of the program and the lender. The helper organization is known as Kraft 3, with the investors being the banks.

Trustee Buckley inquired if this was plan B if the federal funds do not come in for the Childcare Learning Center. Dr. Gutierrez shared that this could be another funding aspect. If this turns into an action item, the consultant would be invited to the college to answer questions. If KCC gets the federal monies, they will still look at the new market tax credit. Director Lawson shared that this is specifically for the building and construction.

Director Lawson will send an information link to Mrs. Childs to share with the Board.

Federal Senators are working on letters to send out regarding the federal funds. Dr. Gutierrez will share those letters with the Board.

C. Master Plan – **Information Item**

VP Reid reviewed a PowerPoint that included the timeline of the comprehensive campus master plan, plan concepts, plan process, and the plan document. Mark Stoller joined VP Reid in the presentation. Mr. Stoller reviewed the process he took with KCC and reviewed the 2026-2036 Facility Plan. It was noted on page 53 that green areas were labs. It was clarified that in the plan, page 50, it should refer to 3-5 years. Not all study spaces were mapped out; they exist, but many buildings are newer.

VP Reid shared that the food pantry would move into the old Badger Bistro, which has a roll-up door. VP Reid shared that any updates to the document will be made. Dr. Gutierrez shared that the Facility Master Plan is a living document.

Chair DeCrans called a 5-minute recess at 7:42 pm.

XI. RECESS REGULAR MEETING

XII. EXECUTIVE SESSION (Pursuant to ORS 192.660(2)(d))

Executive session convened at 7:47 pm.

An executive session was called under; ORS 192.660(2)(d), which allows the Board to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Misty Buckley, Raymond Holliday, Kate Marquez, Kenneth DeCrans, Dave Jensen, Rejeana Jackson, Dr. Roberto Gutierrez, Denise Reid, and Shannon Childs were present for the executive session.

There was an update on labor negotiations.

XIII. RECONVENE REGULAR MEETING

Chair DeCrans reconvened the meeting at 8:32 pm.

XIV. BOARD DISCUSSION AND PUBLIC PARTICIPATION

A. Board Discussion

i. Board Comment

- Trustee Holliday inquired about Electric Vehicle charges on campus and if they would be able to be used by anyone. Dr. Gutierrez shared that they will be available for public use.

XV. FUTURE ISSUES

- None.

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XVI. NEXT MEETING

A. Scheduled Board of Education Meeting: March 17, 2026, Founders Hall Boardroom

XVII. ADJOURN

Chair DeCrans adjourned the meeting at 8:34 pm.

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary